

## MEMORANDUM

TO:

FROM: Susan R. Montaquila  
Assistant Dean, International Graduate Program

RE: Wake Forest University School of Law Visiting International Researchers  
Program

DATE: October 22, 2008

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The following are guidelines for the Visiting International Researcher Program at the Wake Forest University School of Law:

**Application.** Visiting International Researchers must submit a letter of application and a current resume. Letters of recommendation are helpful, but not necessary. The application should present strong academic and English language credentials, an explanation of the reasons for the visit, a clear research agenda, a proposed time frame for the visit, and any plans for auditing courses. The visit is subject to approval by the Dean's office.

**Length of stay.** The usual visit will be for one academic semester, unless a strong case is made for a longer visit. A visit of less than a full semester may be permitted.

**Faculty sponsor.** The Researcher will be accepted only if a Wake Forest law professor is willing to sponsor or otherwise support the Researcher's visit.

**Audit courses.** The Researcher is allowed to audit courses in the law school only with the permission of the instructor, subject to a cap of three (3) courses per academic semester.

**Access to library/computer facilities.** The Researcher will be issued a university ID, giving him access to the university libraries and other facilities. The Researcher will also have access to the law school's computer resources (email address, access to online law research, and computer network) on the same basis as other law students, subject to usual limits on printing/copying. If available, a carrel will be provided the Researcher in the law library.

**Fees.** Visiting International Researchers will be assessed a \$6000 per semester charge payable in advance to defray the cost for a University ID, access to libraries and computer facilities, and inclusion in law school and LL.M. student functions

**No benefits.** No health benefits or employment will be available to the Visiting International Researcher.

**Certification.** The Researcher will not receive any degree, but at the Researcher's request and with the approval of the Researcher's faculty sponsor, the School of Law can certify that the Researcher was a "Visiting International Researcher" during the relevant time period.